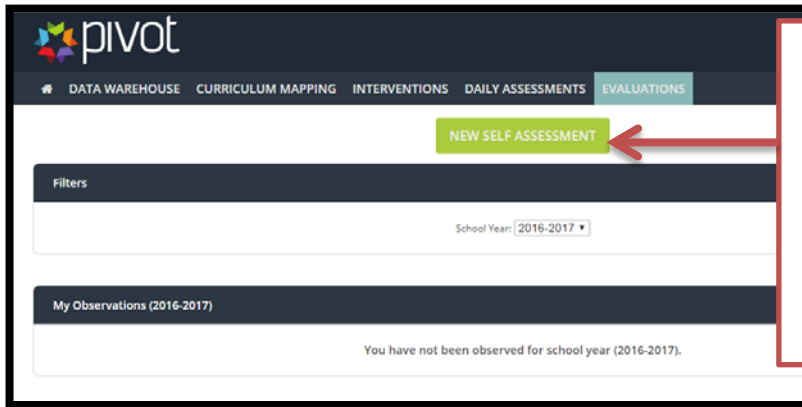# Directions For: Accessing Your Self-Assessment

Step 1: Click on "Evaluations" tab to access the self-assessment. Then click on "My Evaluations" in the drop down menu.

Click on "Evaluations" Tab. Then click on "My Evaluations" in the drop down menu.

Step 2: Click on "New Self Assessment" Tab

Click on
"New Self Assessment" Tab

This new assessment will automatically land in the current school year in Pivot system.

Step 3: Click on the drop down menu. Select "5D+ Rubric for Instructional Growth and Teacher Evaluation v.3"
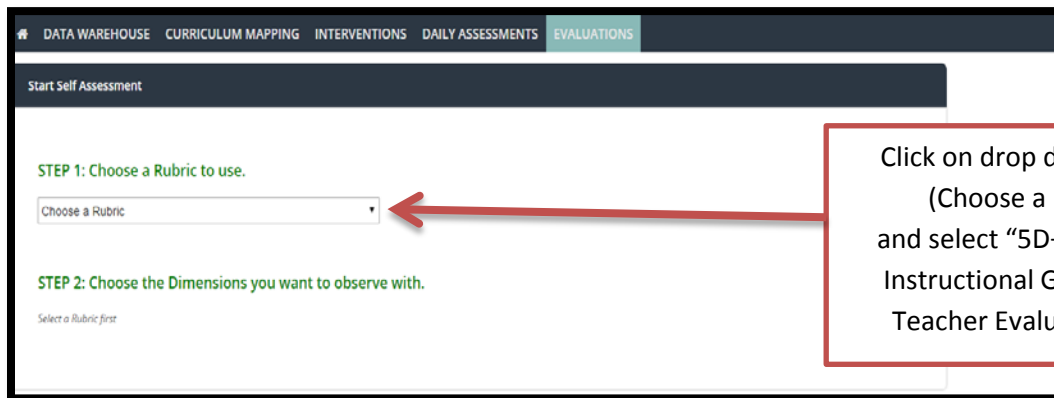
Click on drop down menu (Choose a Rubric)
and select "5D+ Rubric for Instructional Growth and Teacher Evaluation v.3"
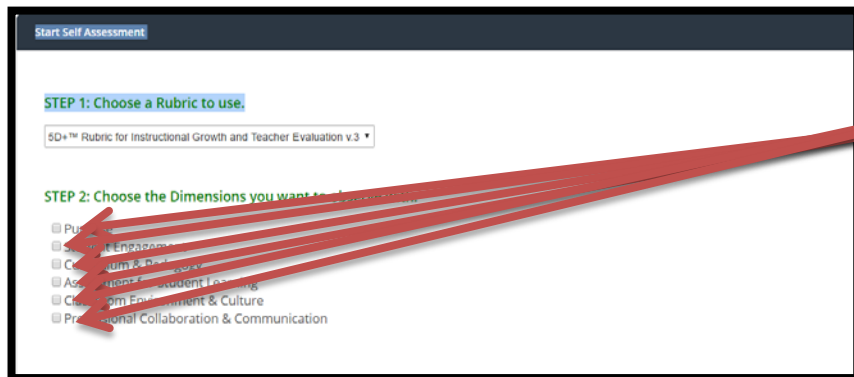
CHOOSE all the boxes to see all of the dimensions as tabs on the next screen.

Click on "Begin".

Step 4: Select the performance level you think you are at now in your professional practice. Feel free to add comments.

Example of screen - Self Assess!
Click on the performance level you think you are at now in your professional practice. Click on "Select".
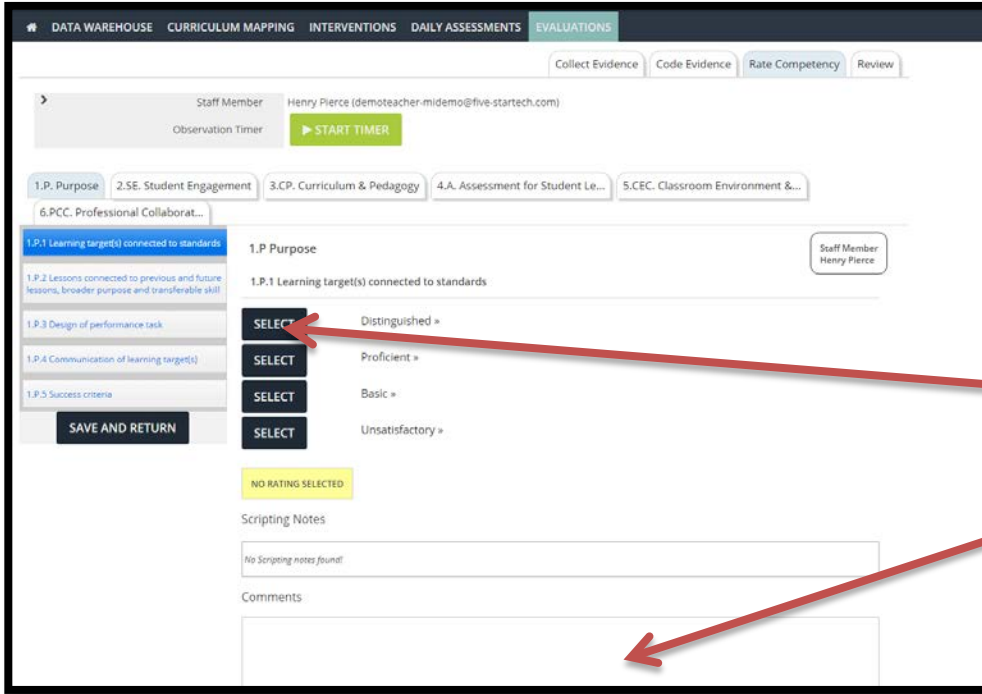
Feel free to add comments.

Step 5: Once you have selected the performance level, click "previous" or "next".
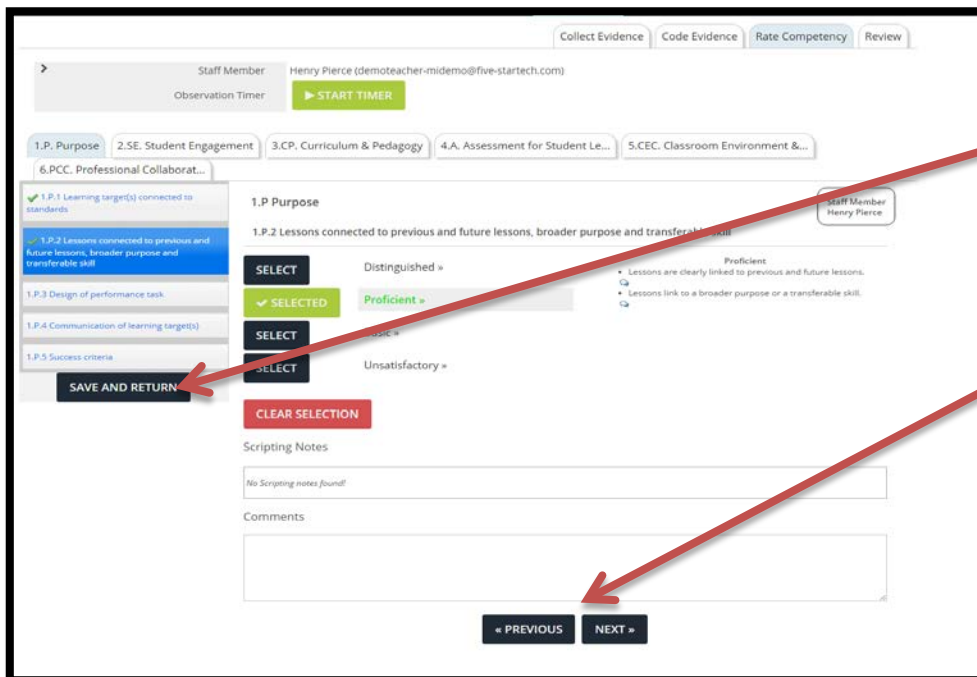
If you want to return to this task at a later time, click on "save and return".

Once you have selected the performance level, click "previous" or "next".

Step 6: This is a portion of an example of what the assessment looks like when it is completed. When you are finished, you can select one of the options.

6.PCC — Professional Collaboration & Communication				
	Distinguished	Proficient	Basic	Unsatisfactory
6.PCC.1 Collaboration with peers and administrators to improve student learning		✓		
6.PCC.2 Communication and collaboration with parents and guardians	✓			
6.PCC.3 Communication within the school community about student progress		✓		
6.PCC.4 Support of school, district and state curricula, policies and initiatives			✓	
6.PCC.5 Ethics and advocacy		✓		

RETURN   PRINT OPTIONS   DELETE SELF ASSESSMENT

This is a portion of an example of screen when assessment is completed. When you are finished, you can select an option.

NEW SELF ASSESSMENT

Filters

School Year: 2016-2017 ▼

My Observations (2016-2017)

You have not been observed for school year (2016-2017).

My Evaluations (2016-2017)

You have not been evaluated for school year (2016-2017).

My Final Summative Evaluations (2016-2017)

You do not have any finalized Summative Evaluations for the school year (2016-2017).

My Self Assessments (2016-2017)

Action	Date	School Year	Rubric	Type
✏	09/01/2016	2016-2017	5D+™ Rubric for Instructional Growth and Teacher Evaluation v.3	Self

If you want to review your self-assessment or continue with completing it, click on this icon. It will allow access to edit or review.

Note: From the home screen - Click on "Evaluations" Tab. Then click on "My Evaluations" in the drop down menu to get back to this screen.