

NWEA (MAP) Directions: Students' Point of View when Preparing to Test

1. Students need to select the NWEA icon.



The NWEA/MAP testing icon is located on the desktop of computers. Students will need to click on this icon to activate the MAP system

The picture below is from the [Proctor Guide](#) (page 10)

2. Students need to provide the **test session name and password**.

This is the **first screen** that will appear on the students' computer.

On the board, write **the test session name and password**. Students will need this information to successfully gain access to the test you assigned.

A screenshot of the NWEA student sign-in process and proctor interface. The top part shows three steps: 1. 'Session name and password (copy from board)' with a 'Welcome to MAP Growth' screen showing fields for 'Test Session Name' and 'Password'. 2. 'Student name (and test if not assigned)' with a 'Sign in' screen showing fields for 'Choose your name' and 'Selected test'. 3. 'Yes to continue or No to start over' with a 'Is this correct?' screen showing student information. Below this, there is a section for the proctor's actions, including 'Refresh Status' and 'Confirm Now'. A table shows the status of students, with 'To Be Confirmed' highlighted in blue. The table has columns for 'Select Status', 'Select Action', and 'Assign'. The 'To Be Confirmed' status is highlighted in blue in the table.

a different question for the same passage.

Students sign in and you confirm:

1. On student computers, guide students to complete the following:
 - a. **Session name and password (copy from board)**
 - b. **Student name (and test if not assigned)**
 - c. **Yes to continue or No to start over**

If a student name is missing, see the answers under [Student Sign-in on page 17](#).

2. On your **proctor computer**, confirm students every few minutes, as students are ready:
 - a. Click **Refresh Status** to see which students have the "To Be Confirmed" status.
 - b. Click **Confirm Now**. It confirms all students with "To Be Confirmed" status.

TEST STUDENTS

Testing Session Name: JGmath32 Session Password: 1553

Total Students: 9
Testing: 0

Proctor Action Window: To Be Confirmed: 3
Confirm Now

[Add More Students](#) [Create Student](#) [Refresh Status](#) [Information on the screen](#) [Click Here](#)

— Or —

Select students, click **Select Action**, and choose **Confirm**.

Use **Select Status > To Be Confirmed** to quickly select students... followed by **Select Action > Confirm**

Select Status	Select Action	Assign
All		
Awaiting Student	status	Approximate Question #
To Be Confirmed		
Testing	Be	Confirmed

3. This is the **second screen** that will appear on the students' computer. Students will need to click on the box and select their name from the class list

a different question for the same passage.

Students sign in and you confirm:

- On student computers, guide students to complete the following:
 - Session name and password (copy from board)
 - Student name (and test if not assigned)
 - Yes to continue or No to start over

If a student name is missing, see the answers under [Student Sign-in on page 17](#).

- On your **proctor computer**, confirm students every few minutes, as students are ready:
 - Click **Refresh Status** to see which students have the "To Be Confirmed" status.
 - Click **Confirm Now**. It confirms all students with "To Be Confirmed" status.

TEST STUDENTS

Ending Revision Name: 2016/10/10 Revision Processed: 1/1/1

Total Students: 9 Proctor Action Required: To Be Confirmed: 2 Confirmed: 7

Testing: 0

Buttons: Add More Students, Create Student, Refresh Status, Information on an Item, Click Here

— Or —

Select students, click **Select Action**, and choose **Confirm**.

Use **Select Status > To Be Confirmed** to quickly select students... followed by **Select Action > Confirm**

Select Status... Select Action... Assign

All	Awaiting Student	Status	Approximate Question #
	To Be Confirmed	Be	Confirmed
	Testing	Be	Confirmed

4. This is the **third screen** that will appear on the students' computer. Students are able to confirm their name. Clicking "no" will prompt them to start over.

a different question for the same passage.

Students sign in and you confirm:

- On student computers, guide students to complete the following:
 - Session name and password (copy from board)
 - Student name (and test if not assigned)
 - Yes to continue or No to start over

If a student name is missing, see the answers under [Student Sign-in on page 17](#).

- On your **proctor computer**, confirm students every few minutes, as students are ready:
 - Click **Refresh Status** to see which students have the "To Be Confirmed" status.
 - Click **Confirm Now**. It confirms all students with "To Be Confirmed" status.

TEST STUDENTS

Ending Revision Name: 2016/10/10 Revision Processed: 1/1/1

Total Students: 9 Proctor Action Required: To Be Confirmed: 2 Confirmed: 7

Testing: 0

Buttons: Add More Students, Create Student, Refresh Status, Information on an Item, Click Here

— Or —

Select students, click **Select Action**, and choose **Confirm**.

Use **Select Status > To Be Confirmed** to quickly select students... followed by **Select Action > Confirm**

Select Status... Select Action... Assign

All	Awaiting Student	Status	Approximate Question #
	To Be Confirmed	Be	Confirmed
	Testing	Be	Confirmed

5. When students select “yes”, you will need to confirm them on your proctor screen. Follow the directions below.

2. On your **proctor computer**, confirm students every few minutes, as students are ready:

- Click **Refresh Status** to see which students have the "To Be Confirmed" status.
- Click **Confirm Now**. It confirms all students with "To Be Confirmed" status.

TEST STUDENTS

Testing Session Name: JGmath32 Session Password: 1593

Total Students: 9
Testing: 0
Paused: 0

Proctor Action Needed:
To Be Confirmed: 2
Paused: 0

Confirm Now

Add More Students **Create Student** **Refresh Status** Information on this seconds. Click Ref

— OR —

Select students, click **Select Action**, and choose **Confirm**.

Use Select Status > To Be Confirmed to quickly select students... ...followed by Select Action > Confirm

Select Status... Select Action... Assign

Status	Approximate Question #
All	
Awaiting Student	
To Be Confirmed	
Testing	

6. When a student is confirmed, this is the screen they will see on their computer. They will need to click “Start Test” to start testing.

You are confirmed to start the test.

Start Test

Name: Anushka Roy
Session: leeread
Test: Growth: Reading 2-5 CCSS 2010 V3

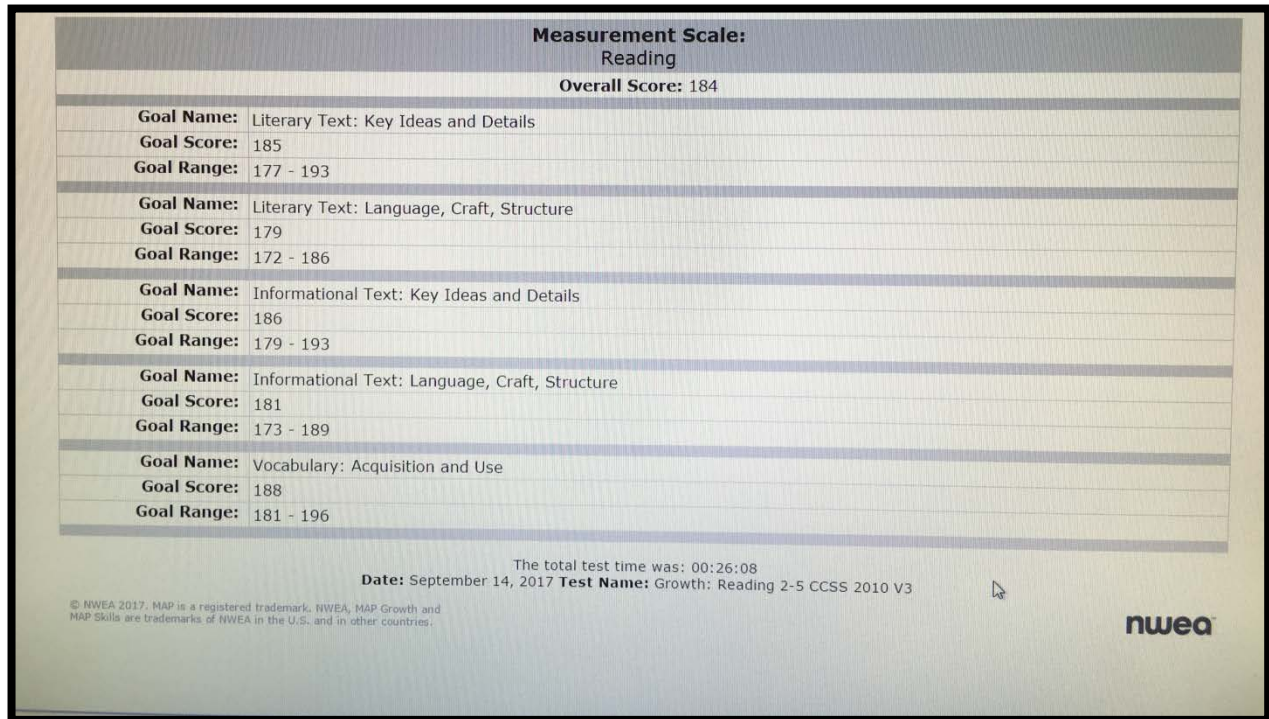
Basic Student Information

School: R. Grant Graham Elementary
Grade: 3
Birth Year: 2009

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When the test has ended....

This is the screen students will see. You may want to record their overall score. You will be able to see all scores and reports in MARC at a later time.



The screenshot displays a report titled "Measurement Scale: Reading" with an overall score of 184. The report is organized into a table with alternating light and dark blue horizontal bands. Each band contains a "Goal Name", "Goal Score", and "Goal Range".

Goal Name	Goal Score	Goal Range
Literary Text: Key Ideas and Details	185	177 - 193
Literary Text: Language, Craft, Structure	179	172 - 186
Informational Text: Key Ideas and Details	186	179 - 193
Informational Text: Language, Craft, Structure	181	173 - 189
Vocabulary: Acquisition and Use	188	181 - 196

At the bottom of the report, it states: "The total test time was: 00:26:08" and "Date: September 14, 2017 Test Name: Growth: Reading 2-5 CCSS 2010 V3". The NWEA logo is visible in the bottom right corner.

Trouble Shooting Tips from Staff Members with Previous Experience:

- If a student has technology issues, click on their name and then go to the top where it says "action". Suspend the test. After that, you can select test again and the student can continue testing.
- If for some reason a student is stalled on "confirmed" - Try to un-confirm the student and then suspend their test. Then restart their test again.
- Students will have to hit F5 to refresh their pager after you suspend their test. They then can start to test again.
- If a student is missing, you can add a student. Type in their name and click on "search". MARC will find the student and you can add them to your roster.
- When all students have completed the testing session, click on end testing session.

